

SCOPE OF WORK/SPECIFICATIONS

1.0 SCOPE OF SERVICE:

The Contractor shall be required to furnish all supervision, labor, parts, tools, materials, equipment, supplies, facilities and other miscellaneous items necessary to provide lease vehicles for City of Pearland various departments. The estimated number of vehicles to be leased is approximately six employees (6), with the ability to increase or decrease that number as needed. It is emphasized that the quantities may vary considerably due to changes in budget, personnel, and events requiring extra vehicles. The Contractor agrees to furnish lease autos and trucks by the day, week, month or year. If there are any conflicts between the Contract and any Contractor's lease agreement, the contract shall govern. Pricing must be all inclusive with no separate charges for maintenance, mileage or toll fees.

2.0 CONTRACTOR'S DUTIES:

- 2.1** The Contractor shall provide a large selection of vehicles of various models, colors, sizes and options with no external or internal leasing or company markings of any kind. For each vehicle group listed in Section B, Part II, with an estimated quantity requirement of five (5) or more, the Contractor shall provide a minimum of five (5) different models.
- 2.2** All vehicle maintenance services shall be performed by the Contractor, on the Contractor's premises, or at a designated subcontractor facility. Maintenance service shall be comprehensive and shall include all manufacturer-required maintenance, as well as recalls, warranty and non-warranty repairs.
- 2.3** The Contractor agrees that all leased vehicles shall have unlimited mileage and may temporarily travel out of state.
- 2.4** The Contractor agrees to exchange vehicles on an "as-needed" basis, due to the special requirements of staff assigned to these vehicles.
- 2.5** The Contractor shall provide twenty-four (24) hour roadside assistance and towing on all leased vehicles, seven (7) days a week.
- 2.6** Pickup locations should be within 25 miles of the City of Pearland, Texas.

3 ESTIMATED QUANTITIES NOT GUARANTEED:

- 3.1** The estimated quantities specified herein are not a guarantee of actual quantities, as the City does not guarantee any particular quantity of services during the term of this Contract. The quantities may vary depending upon the actual needs of the Department. The quantities specified herein are good faith estimates of usage during the term of this Contract. Therefore, the City shall not be liable for any contractual agreements/obligations the Contractor enters into based on the City purchasing all the quantities specified herein.

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Part II

TECHNICAL SPECIFICATIONS

1.0 GENERAL PURPOSE AUTOMOBILES:

- 1.1** Unless otherwise specified, all units shall be furnished complete with standard equipment and factory-installed accessories as listed in the manufacturer's printed literature for the models specified herein. The following items are the minimum requirements for the models specified herein and shall be provided whether shown as optional or standard equipment by the manufacturer. All Add on options (specifically window tint)

2.0 MONTHLY RATE:

- 2.1 Compact**
- 2.2 Intermediate**
- 2.3 Standard**
- 2.4 Full Size**
- 2.5 Medium SUV**
- 2.6 Small Truck**
- 2.7 Large SUV**
- 2.8 Large Truck**